



## PARKS AND RECREATION COMMISSION

Mel Pincus, 1<sup>st</sup> District  
Marico C. Enriquez, 2<sup>nd</sup> District  
Bern Smith, 3<sup>rd</sup> District  
Marian Vanden Bosch, 4<sup>th</sup> District  
Michael J. Cooney, 5<sup>th</sup> District  
Ruben Luva, Youth Commissioner

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Brenda Bennett, Clerk  
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[www.sanmateocountyparks.org](http://www.sanmateocountyparks.org)

Parks and Recreation Commission Meeting  
Thursday, February 3, 2011  
4:00 p.m.  
San Mateo County Board of Supervisors' Chambers  
400 County Center  
Redwood City, CA 94063

### Minutes

Chair Cooney called the meeting to order at 4:00 p.m.

#### 1. Pledge of Allegiance

#### 2. Roll Call

Commissioners: Cooney (Chair), Enriquez (Vice Chair), Pincus, Smith, Vanden Bosch (Arrived at 4:30 p.m.), and Youth Commissioner Luva (Absent)

Staff: Aguado, Alvarez, Auda-Capel, Bennett, Christopher, Ferris, Herzberg, Holland, Kang, Lockman, Medina, Moore, Nastari, Noyer, Porter, Rodrigues, Schoof, Talavera

#### 3. Oral Communications

Mr. Perry Petersen, San Bruno, presented the Commission with a "Petition to Limit Increase in Intensity" regarding the proposed Disk Golf Course at Junipero Serra Park. He said the neighbors of the Park had concerns with noise and garbage that would be generated with an increase in activity at the Park.

Mr. Bill Guisti, San Bruno, presented the Commission with a written document outlining his concerns with the proposed Disk Golf Course at Junipero Serra Park related to impacts to wildlife and traffic and concerns of increased fire risk, garbage, soils erosion and vandalism from the proposed use. He indicated the neighbors would want a 400-foot buffer between the proposed course and their homes and a nine-hole rather than a 19-hole course.

#### **4. Agenda Amendments**

Director Holland introduced Mr. Jim Porter, Director, Department of Public Works, to the Commission, and explained that County Parks as part of the budget strategy would transition to the Public Works Department and that the Parks Director position would be eliminated. Director Holland informed the Commission that he would be moving to the County Manager's Office effective February 14, 2011 as the Assistant County Manager.

Director Porter said that Parks and the Department of Public Works have worked closely for many years on numerous projects, and he expected the transition to go smoothly and mutually beneficial.

#### **5. Consideration of the Minutes** of the Parks and Recreation Commission A. Regular Meeting of December 2, 2010

Commission Action: M/S Smith/Pincus to approve as presented.

Motion carried with Commissioner Vanden Bosch not yet in attendance.

#### **6. Correspondence and Presentations**

##### A. Park Ranger Intern Presentations – Introduced by Director Holland

Park Aide Michael Rodrigues presented a PowerPoint that Park Intern Francisco Munoz had prepared about his experience working as an intern for the Parks Maintenance District.

Park Aide Brian Christopher introduced Park Intern Josh Pitre who worked with District II. Mr. Pitre recited a poem he had written regarding his experience working in the parks system.

Park Aide Ryan Talavera made a verbal report on the intern program for District IV.

##### B. Introduction of Recently Hired Parks Employees – Director Holland\*

Director Holland introduced three recently hired Park Ranger IIs: Anthony Aguado, Matt Auda-Capel, and Stephanie Ferris.

#### **7. Election of Officers**

Commission Action: M/S Smith/Pincus to nominate Commissioner Enriquez for Chair.

Motion carried 4-0 with Commissioner Vanden Bosch not yet in attendance.

Commission Action: M/S Pincus/Smith to nominate Commissioner Vanden Bosch for Vice Chair.

Motion carried 4-0.

**8. Adopt Resolution Honoring Mike Cooney for His Service as the Chair of the Parks and Recreation Commission from February 2010 to February 2011**

Director Holland read the resolution honoring Commissioner Cooney for his service as the Chair of the Commission 2010 to 2011.

At staff's request, a second resolution was presented to the Commission for adoption in honor of Director David G. Holland for his service as Parks Director from 2005 to 2011. Commissioner Smith read the resolution.

Commissioner Cooney noted it had been his honor to serve as Chair and extended support to Commissioner Enriquez as the new Commission Chair.

Director Holland said that working for the Parks Department and with the Parks staff had been the high point of his career, and thanked the Commission and staff for their support.

Commissioner Vanden Bosch arrived at 4:30 p.m.

Commission Action: M/S Pincus/Smith to approve the resolutions honoring Commissioner Cooney and Director Holland.

Motion carried 5-0.

Chair Enriquez adjourned the meeting for refreshments at 4:40 p.m.

Chair Enriquez called the meeting to order at 5:10 p.m.

**9. Director's Report**

Director Holland reported that the County was faced with at least an \$82 million budget deficit and was looking at ways to combine services and reduce the deficit. He said that Parks would be its own Division under Public Works and Parks Superintendent Lockman would head up Parks. He said retired Parks Superintendent Moore's position would be filled and in-house efficiencies between Parks and Public Works would be examined. He said Parks was facing a \$655,000 budget reduction part of which would be offset by the elimination of the Director's position. He said it was important that customers continued to have great experiences in County Parks during these internal transitions.

## **10. Action Items**

### A. Review and Approve the 2011 Annual Parks Commission Work Program

Director Holland introduced the agenda item and noted that Mitch Postel, President of the San Mateo County Historical Association, had offered a tour of the History Museum for the Commission and a meeting room for the Commission's April meeting.

Commission Action: M/S Smith/Vanden Bosch to approve the 2011 Annual Parks Commission Work Program and the County History Museum as the location for the April 7, 2011 Commission meeting.

Motion carried 5-0.

## **11. Marina Project Presentations**

### A. Coyote Point Marina Dock 29 Preferred Alternative – Planner Herzberg

Parks Planner Herzberg presented a PowerPoint on the preferred alternative for the Coyote Point Marina Dock 29 replacement project.

Commissioner Pincus asked about the funding. Parks Planner Herzberg said that the project was being funded through a California Boating and Waterways loan. Chair Enriquez asked if revenue was expected to increase. Parks Planner Herzberg said that was the hope. Commissioner Pincus asked about the terms of the loan. Parks Superintendent Lockman said that the loan was a 3.2% interest loan payable over 30 years. Chair Enriquez asked if the accessibility met 2010 California Code. Park Superintendent Moore said that the ADA-accessible ramp and dock met federal requirements.

### B. Coyote Point Marina 2010 Dredging Project – Harbor Master Hallett

Harbor Master Hallett reported on the 2010 Dredging Project noting that it was accomplished under budget.

Commissioner Smith complimented staff for a job well done.

## **12. Operations and Maintenance Activities**

### A. Superintendent's Report

Superintendent Moore reported on the maintenance of the Hazelnut Trail at San Pedro Valley Park and some letters of concern about the work received from park users. He briefly explained the parks' trails maintenance program.

### B. Volunteer Programs Coordinator's Report

Volunteer Programs Coordinator Schoof noted her written report and asked if there were any questions.

Commissioner Pincus asked about the 4-H Million Trees Project and the age of the participants. Ms. Schoof said the 4-H'ers ranged in age from 8 years old to early teens.

### **13. Support Services**

#### **A. Park Planner's Report**

Park Planner Herzberg noted his written report and asked if there were any questions.

Commissioner Pincus asked about the timing of the Devil's Slide acquisition and trail. Director Holland said he was on the task force for this project and would continue. He said the tunnel construction was ahead of schedule. He said there were challenges surrounding the trail development and staff was working with the Coastal Conservancy on grants for the trail development. He noted budget issues related to staffing and maintenance.

### **14. Friends and Subcommittees**

#### **A. Parks Foundation\***

Ms. Julia Bott, Executive Director of the San Mateo County Parks and Recreation Foundation, said Harbor Master Hallett and she had been working with Ms. Eileen Francisco on signage for the Bay Trail, noting the proposal Ms. Francisco had made to the Commission at the December meeting.

### **15. Commissioner Reports**

There were none.

## **ADJOURNMENT**

Commission Action: M/S Smith/Enriquez to adjourn the meeting in honor of and appreciation for Director Holland.

Motion carried 5-0.

The meeting adjourned at 6:20 p.m.